



Miami Dade College  
**Construction Services Request**

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Request Date: \_\_\_\_\_

**PROJECT TYPE:**

New Const    
  Remodeling (change use)    
  Renovation    
  Life Safety    
  Site Work

Campus / Center :

Project Title:

Project Description :

**RECOMMENDED FUND SOURCE:**

Capital Outlay    
  Campus Funds    
  Other \_\_\_\_\_

**IMPACT OF CONSTRUCTION (indicate N/A if none):**

Adjacent Areas Affected :

Anticipated Shutdowns :

Temporary Housing:

MDC Personnel Required :

<b>EDUCATIONAL SPECIFICATIONS INFORMATION INCLUDED:</b> <input type="checkbox"/> List of existing rooms/areas in project (room #'s, titles, NSF) <input type="checkbox"/> Detailed Ed Specs for each room/space <input type="checkbox"/> Spatial relationships diagram (floor plans) <input type="checkbox"/> Other _____	<b>COST EST (by originator)*</b>	
	<b>Const/related</b>	
	<b>Furniture</b>	
	<b>Equipment</b>	
	<b>TOTAL:</b>	

\* Note: facilities Management will prepare a detailed cost estimate following review of ed specs, on-site inspection & determination of any related facilities infrastructure work.

Requested Occupancy Date: \_\_\_\_\_

<b>AUTHORIZING SIGNATURES:</b>		<b>FOWARD TO:</b>  Asst Vice Provost Fac Planning Facilities Management Kendall Campus building L ggosnell@mdc.edu
Originator:	Date: _____	
Campus Facilities Planner:	Date: _____	
Dean for Admin/District VP:	Date: _____	

Project Title : \_\_\_\_\_

**PROJECT # :** \_\_\_\_\_

**FACILITIES PLANNING AUTHORIZATION:**

(assigned by Facilities Planning)

State Survey #'s : \_\_\_\_\_

CIP Approval : \_\_\_\_\_

Fund Source : \_\_\_\_\_ Asst. Vice Provost for Facilities Planning :

**FACILITIES DESIGN & CONSTRUCTION COST ESTIMATE:**

	Type of Use	No. of Units	NSF	GSF	\$ / GSF	Base Const Budget Est.
1	Classrooms					
2	Non-Vocational Labs					
3	Vocational Labs					
4	Physical Education					
5	Library / Study					
6	Audio Visual					
7	Auditorium / Exhibition					
8	Student Services					
9	Office					
10	Support Services					
11	Circulation					
12	Mech & Toilet					
13	Land (acres)					
14	a. Parking -- Surface					
	b. Parking -- Garage					
<b>TOTAL EST BASE CONST</b>						

**MINOR REMODELING & RENOVATION**

15	Painting					
16	Ceiling Tile					
17	Carpet					
18	Other					

**TOTAL MINOR REMODELING & RENOVATION COST**

**OTHER PROJECT COSTS**

19	Architect/Engineer Fees				27	Furniture	
20	Specialty Consultants				28	Equipment	
21	Other Prof. Services				29	Moving	
22	Permits/Plans Review/Insp.				30	Temp Housing	
23	Site Prep				31	Security	
24	Asbestos/Environmental				32	Art in Public Places (<= 3% Cont \$)	
25	Test & Balance				33	Other	
26	Telecom				34	Contingency	

**TOTAL OTHER PROJECT COSTS :**

**GRAND TOTAL PROJECT COSTS :**

**EST PROJECT SCHEDULE:**

**100% Design :** \_\_\_\_\_ **Substantial Completion :** \_\_\_\_\_ **Occupancy :** \_\_\_\_\_

Cost Estimate Prepared By : \_\_\_\_\_ Date : \_\_\_\_\_

Director/Project Manager Assignment : \_\_\_\_\_ Date : \_\_\_\_\_

Asst. Vice Provost for Design & Construction : \_\_\_\_\_ Date : \_\_\_\_\_