

**MIAMI DADE COLLEGE  
REQUEST FOR LETTER OF INTEREST (RFLI)**

**RFLI-2024-RM1-02 – PREQUALIFICATION OF SUBJECT MATTER EXPERTS (SMEs) TO  
PROVIDE TECHNICAL ASSISTANCE WORKSHOPS TO SMALL BUSINESSES**

**AND**

**RFLI-2024-RM1-03 – PREQUALIFICATION OF CONSULTANT(S) TO PROVIDE  
INTERVIEW PREPARATION WORKSHOPS FOR STUDENTS**

**MIAMI DADE COLLEGE announces the rescheduling of the public Evaluation Committee Meetings related to Request for Letter of Interests (RFLI) 2024-RM1-02 and RFL-2024-RM1-03 for Prequalification of Subject Matter Experts (SMEs) to provide Technical Assistance Workshops to Small Businesses and Students. As per State of Florida Statutes, this meeting is open to the public, and hereby scheduled at the date and time indicated below. In the event this meeting is cancelled or postponed, notification will be provided and posted on the MDC Website, ([www.mdc.edu/purchasing](http://www.mdc.edu/purchasing)).**

**PUBLIC EVALUATION COMMITTEE MEETING (ZOOM)**

**LOCATION: ZOOM**

**DATE AND TIME: Wednesday, November 29, 2023 from 9:00am – 12:00pm**

**PURPOSE: Evaluate, rank proposers, and provide committee’s recommendation(s) for both RFLI-2024-RM1-02 and RFLI-2024-RM1-03**

Subsequent page provides the Zoom link to scheduled public meeting.

Important to note that this procurement process adheres to the “Cone of Silence” as per College Procedure 6600; no verbal or written communication is allowed during this RFLI process unless it is exclusively requested by the Purchasing Department to be utilized for evaluation purposes of this RFLI selection process.

If you should have any questions, please contact:

**Roman Martinez, MPA, CPPO, CPPB  
Group Director - Purchasing  
Phone: (305) 237-0012  
Fax: (305) 237-0737  
Email: Rmartin9@mdc.edu**

*If a person decides to appeal any decision with respect to any matter considered at the above cited meeting, you will need a record of the proceedings, and for such purpose you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. A copy of the agenda may be obtained by writing to: Miami Dade College, Office of the Purchasing Director, 11011 SW 104 Street, Room 9254, Miami, FL 33176 or by calling (305) 237-2402.*

## **PUBLIC ANNOUNCEMENT**

The following announcement provides public notification of Miami Dade College's scheduled public evaluation committee meetings related to:

RFLI-2024-RM1-02 – Prequalification of Subject Matter Experts (SMEs) to provide Technical Assistance Workshops to Small Businesses

RFLI-2024-RM1-03- Prequalification of Consultant(s) to provide Interview Preparation Workshops for Students

The meetings are scheduled through Zoom, attached below is the link to the meetings.

Date: November 29, 2023

Time: 9:00am – 12:00pm

Method: ZOOM

Roman Martinez is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://mdc-edu.zoom.us/j/88962663483?pwd=QjRMYWdxZXRmczl1NmtES2ZsdG9mQT09>

Meeting ID: 889 6266 3483

Passcode: 562375

One tap mobile

+13052241968,,88962663483#,,,,\*562375# US

+13126266799,,88962663483#,,,,\*562375# US (Chicago)

Dial by your location

- +1 305 224 1968 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 309 205 3325 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US

Meeting ID: 889 6266 3483

Passcode: 562375

Find your local number: <https://mdc-edu.zoom.us/u/kbMg4xTDvs>